




**ЖАҢАЖОЛ МҮНАЙ
СЕРВИС**

PPE Policy

AGREED BY:

Specialist

of HSSE department


 / Kalybaev Zh.M.

3rd January 2018

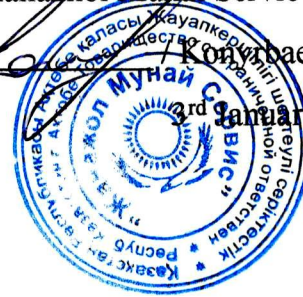
APPROVED BY:

Director

of «Zhanazhol Munai Service» LLP

 Konurbayev D.K.

3rd January 2018



PPE Policy



PPE Policy

1.0 Basic Provisions

- 1.1 The use of PPE at the workplace is considered as the main working requirement at all work sites of "Zhanazhol Munai Service" LLP in order to comply with the Personal Protective Equipment (PPE) minimum requirements.
- 1.2 Types of PPE should be based on the risks associated with the type of work and should be standardized within the departments of "Zhanazhol Munai Service" LLP at each working facility.
- 1.3 The purpose of this PPE requirement of "Zhanazhol Munai Service" LLP is to minimize the frequency and severity of injuries to our employees, contractors and visitors as far as practicable. Failure or non-use of appropriate PPE significantly increases the risk of personnel injury.

2.0 Application

- 2.1 This requirement applies to all workplaces of "Zhanazhol Munai Service" LLP all the time, to all employees, contractors and visitors. The above-mentioned requirements are considered as minimum, because Customers may have additional requirements for compliance with PPE. These requirements will be reflected in the form of appendix to this standard and applied at the work sites of the Customer.

3.0 Responsibility

- 3.1 Responsibility of HSSE specialists is to ensure that:
 - Requirements of PPE rules are understood by all employees and visitors.
 - Workers are trained to use PPE and must wear them prior to start of work.
 - Proper storage and maintenance of PPE is maintained.
 - All employees, contractors and visitors follow these requirements.
- 3.2 Employees of "Zhanazhol Munai Service" LLP should be provided with PPE for their safety. Responsibility of the staff is to properly maintain and handle PPE, and in case of need for replacement inform their management.

4.0 Minimum Requirements

- 4.1 The following requirements apply to all employees of "Zhanazhol Munai Service" LLP. HSSE Department specialist, together with the Field Team Leaders, must assess the degree of risks and determine the PPE requirements for company employees or contractors.
- 4.2 All staff should be provided with the following personal protective equipment for free as a minimum requirement when performing work at the facilities of the "Zhanazhol Munai Service" LLP:
 - Protective helmet
 - Safety shoes
 - Protective glasses



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- Fireproof overall
- Safety gloves
- Respiratory protection equipment

5.0 Additional requirements

5.1 In addition to the above, personnel must be provided with PPE in accordance with the requirements of the risk assessment, procedures or rules of the production site (for example, air-breathing apparatus, survival vests, safety belt, chemical goggles, face masks). Types of PPE should be based on the risks associated with the type of work performed and should be issued in accordance with the requirements of the Labor Code of the Republic of Kazakhstan in accordance with the “Standards of provision of safety coveralls, safety shoes and other personal protective equipment to personnel at employer’s account” in accordance with **Appendix No. 1**.

- Any damaged or lost personal protective equipment must be replaced prior to continuation of work.
- Staff will be trained to use provided PPE.
- When required, proper PPE will be issued in sufficient quantities, which should always be used by personnel during work.

Developed by:

Chief Specialist of HSSE department

Kalybaev Zh. M. Khamuf

03.01.2018

name/signature/date



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Appendix No.1

Standards of provision of safety coveralls, safety shoes and other personal protective equipment to personnel at the work sites provided by

«Zhanazhol Munay Servis» LLP

Chief specialist of HSSE department; Specialist of HSSE department; Chief Geologist; Chief Surveyor; Geodetic Engineer; Seismologist; Mining surveyor; Electrical Engineer; Radio Engineer; Geophysicist; IT engineer; Ecologist; Geodetic technician; Surveyor-interpreter; geologist; hydrogeologist; master; master of construction and installation works; site mechanic; site manager; workman (foreman); Senior Worker (Foreman)	Suit (jacket + semi-overalls / or trousers) made of cotton fabric with oil-watering impregnation	1 set for 1 year
	Boots (or shoes), from leather with a hard toe cap	1 pair for 1 year
	Polymer Coated Gloves	12 pairs for 1 year
	Dielectric gloves	1 pair before wear
	Dielectric galoshes	1 pair before wear
	Protective helmet	1 item before wear
	Zero hood under the helmet	1 item for 1 year
	Goggles with polycarbonate (or mineral) non-reinforced glass with light filters of "B-1" type	1 item before wear
	Gas-aerosol respiratory	1 item before wear
	Cotton gloves with water-repellent impregnation	12 pair for 1 year
	<i>In winter, in addition:</i>	
	Suit (jacket + semi-overalls / or trousers) from cotton with oil-water-repellent impregnation	1 set for belts
	Rubber-soled felt boots	1 pair for belts
	Warm leather boots with hard toe cap	1 pair for belts
	Zero hood under a helmet with a single-layer or three-layer heater	1 item before wear
	Short fur coat	1 item before wear